

Immunization Records Requirement

Immunization records are required for your child to attend camp at Mills Spring Ranch. Follow the included directions to upload:

- **A copy of your child's most recent immunization records.**

Note: We prefer immunization records listed on an official State of Wyoming form.

We will not accept an immunization exemption form for any reason except that your child has not received any immunizations and is truly exempt*. **If you have filed an immunization exemption for your child with your state health department, please upload:**

- **A signed copy of the immunization exemption form that you filed with your local state government or health department.**

If you have not yet filed an immunization exemption with your state and would like guidance from our office, please give us a call.

*We ask that you do not use an exemption form for camp because it is easier than locating and uploading the actual immunization records. These records are required and an exemption is not a workaround.

Uploading Your Camper's Immunization Record Document

1. Navigate to our registration website and then log in to your account
2. Access the "Additional Options" menu in the main menu bar at the top of the page
3. Choose "Document Center" from the drop down menu
4. In the Document Center, locate the desired document requirement and click the "upload" icon to the right of it
5. Choose the appropriate file from your computer to upload (in this case, a legible scan of your child's most recent immunization record)
6. Click the "upload document" button
7. Our team will review every upload for accuracy and clarity before approving your document

Questions? Give our team a call at (303) 282-3664. If we don't answer, leave a message detailing the problem you are experiencing and we will return your message as soon as we can.